

CITY OF BONITA SPRINGS, FLORIDA

RESOLUTION NO. 17 – 019

A RESOLUTION OF THE CITY OF BONITA SPRINGS, FLORIDA; CREATING THE CITY OF BONITA SPRINGS OUTREACH ADVISORY COMMITTEE; PROVIDING FOR OBJECTIVES, APPOINTMENT, COMPOSITION AND DUTIES OF THE ADVISORY COMMITTEE; PROVIDING FOR TERMS OF MEMBERS; PROVIDING FOR RULES OF PROCEDURES; PROVIDING FOR DUTIES OF THE CITY MANAGER; PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on October 19, 2016, the Mayor and City Council discussed the City's current system of committee appointments and re-appointments with a view towards enhancing opportunity for community-wide participation and, in that regard, directed staff to reach out to community members to provide feedback and input regarding the city's outreach to the community; and

WHEREAS, focus group discussions were conducted over a three month period to consider perceptions, improvements, and future direction, which was discussed at the March 1, 2017 City Council meeting; and

WHEREAS, City Council desires to foster broad and inclusive participation by members of the Bonita Springs community in civic affairs, without regard to race, creed or gender; and

WHEREAS, City Council decided, upon consideration of the work by staff and the focus group, to establish an advisory Outreach Committee for a one-year term, with a view to making suggestions to expand outreach and increase participation.

NOW, THEREFORE, BE IT RESOLVED by the City of Bonita Springs Council that:

SECTION ONE: CREATION OF THE BONITA SPRINGS OUTREACH COMMITTEE

The City of Bonita Springs thereby creates the City of Bonita Springs Outreach Advisory Committee ("Outreach Committee").

SECTION TWO: OBJECTIVES OF THE OUTREACH COMMITTEE

- A. The Outreach Committee will provide input to the City Council with a view towards fostering broad and inclusive participation by members of the Bonita Springs community in civic affairs, without regard to race, creed or gender.
- B. Without limitation, such input by the Outreach Committee may include, at its discretion, suggestions concerning City programs, events and advisory committee participation.

SECTION THREE: APPOINTMENT AND COMPOSITION

- C. The Outreach Committee will consist of seven members, appointed pursuant to the provisions of Section 18 of the City Charter. It is intended that members will be desirous of fostering broad and inclusive participation by members of the Bonita Springs community in civic affairs, without regard to race, creed or gender.
- D. Vacancies shall be filled within thirty days in the same manner as original appointments.
- E. Members of the Outreach Committee will serve at the pleasure of City Council and shall be removed and replaced by City Council if they fail to attend three (3) consecutive meetings unexcused.
- F. The City Manager will be responsible for providing staff and assistance for the Outreach Committee.

SECTION FOUR: DUTIES OF OUTREACH COMMITTEE

- A. The Outreach Committee shall meet for the purpose of organization within thirty (30) days after the appointments have been made. The Mayor shall appoint the Chair and the Outreach Committee shall elect a Vice-Chair from among its membership.
- B. The Outreach Committee shall meet monthly, if there is business to come before the Committee. Additional meetings shall be held as scheduled by the Committee, working with the City Council liaison.
- C. All meetings shall be open to the public. Four members of the Outreach Committee shall constitute a quorum. The Outreach Committee may adopt such other rules for its operation and proceedings, as it deems desirable.
- D. The Committee will evaluate, monitor and then advise the City Council about Outreach Committee deliberations consistent with the objectives of the Committee.
- E. The Outreach Committee may have one of its members provide a semi-annual report to City Council as to Outreach Committee recommendations consistent with the objectives of the Committee
- F. Perform other duties as the City Council requests from time to time.

SECTION FIVE: TERM OF MEMBERS

The Outreach Committee members shall all serve a one-year term, commencing on the date of their first meeting and concluding one calendar year thereafter, unless City Council decides to extend the establishment of the Outreach Committee by resolution. If so extended, members may be able to be reappointed upon the pleasure of City Council, consistent with the Administrative Code for Advisory Boards, referenced in Section Six (A).

SECTION SIX: RULES OF PROCEDURE

- A. The Outreach Committee shall comply with the Administrative Code for Advisory Boards, created by City Council by Resolution 06-76, as amended by Resolutions 13-012, 13-052 and 14-049, and as may be amended in the future, and shall

operate their meetings following these procedures of operation.

- B. The Outreach Committee will follow all applicable requirements of the Florida Sunshine law and the Public Records law.
- C. The conduct of the meetings will be generally informal. If there is a question as to parliamentary procedures, the Chair, at his or her discretion, may use Robert's Rules of Order to address the issue.
- D. Outreach Committee will serve without compensation, but may be reimbursed for necessary expenses pursuant to general law.

SECTION SEVEN: DUTIES OF THE CITY MANAGER

The City Manager, or his designee, shall serve as the staff liaison and give technical and policy advisories to the Outreach Committee members.

SECTION EIGHT: EFFECTIVE DATE


This Resolution shall become effective immediately on its adoption by the City Council at its regular meeting.

DULY PASSED by the City Council of the City of Bonita Springs, Lee County, Florida, this 19th day of April, 2017.


AUTHENTICATION:



Mayor



City Clerk

APPROVED AS TO FORM: 

City Attorney

Vote:

DeWitt	Aye	Quaremba	Aye
Forbes	Absent	Simmons	Aye
Gibson	Aye	Slachta	Aye
O'Flinn	Aye		

Date filed with City Clerk: 4/24/17